



Adult Education and Literacy Program Individual Training, Education and Career Plan (ITEC)

My Goals

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date: \_\_\_\_\_

Career Goals

Short term career goal (within the next year):

I plan to achieve this goal by (list month/year):

Long term career goal (within the next 2-5 years):

I plan to achieve this goal by (list month/year):

What education and training is required for my chosen career field? (check what applies)

- High School Diploma/Equivalency
- Vocational/Technical Training
- Associate Degree
- Bachelor Degree
- Master Degree
- Doctorate Degree

I do not have a career goal yet but would like to explore the following career fields: (list career fields)

Educational Goals

Short term educational goal (within the next year):

I plan to achieve this goal by (list month/year):

Long term educational goal (within the next 2-5 years):

I plan to achieve this goal by (list month/year):

1. What do I want to achieve in this adult education program?
  
2. What steps/actions will I take to accomplish my goal?

3. Have I made time in my schedule to attend class and study?
4. What things will make it difficult to achieve my educational goals?
5. What resources can help me achieve my goal?
6. What do I need from my teacher/career navigator to help me achieve my educational goals?