

BUSINESS

GUIDED PATHWAY: MANAGEMENT – MANAGEMENT CERTIFICATE

For more information, visit www.dcccd.edu/management your academic advisor at your college.

This is an example course sequence for students interested in pursuing the Management Certificate. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn a Management Certificate ⁱⁱ. For official certificate requirements, [click here](#).

The Certificate in Management is designed to develop the fundamental skills, knowledge, attitudes, and experiences which enable men and women to function in leadership and decision-making positions as managers. You will combine management classes and on-the-job management training with your present employer. All the courses for this certificate are applicable to the Associate of Applied Science Degree in Management option. Courses that complete the Management (MC) Certificate are noted below.

Students pursuing this certificate are waived from the [Texas Success Initiative \(TSI\)](#) standards, but must meet course prerequisites, as long as the student completes the TSI waiver form prior to enrollment.



SEMESTER-BY-SEMESTER MAP FOR FULL-TIME STUDENTS ⁱⁱⁱ
ALL PLANS CAN BE MODIFIED TO FIT THE NEEDS OF PART-TIME STUDENTS

MC	SEMESTER 1	ACTION ITEMS
◆	BMGT 1301 – Supervision	<input type="checkbox"/> Meet with your advisor to confirm academic and career goals before the end of the semester. <input type="checkbox"/> Meet with a career advisor or coach to research your career options and opportunities for job shadowing. <input type="checkbox"/> Meet with a faculty or career advisor regarding placement for the Cooperative Education course.
◆	BMGT 1382 – Cooperative Education-Business Administration and Management, General	
◆	ENGL 1301 – Composition I ^{iv} (core course)	
TOTAL SEMESTER CREDIT HOURS: 9		
MC	SEMESTER 2	ACTION ITEMS
◆	HRPO 2301 – Human Resources Management	<input type="checkbox"/> Meet with your advisor to request an official program of study audit, confirm or update your academic and career path and program of study <input type="checkbox"/> Meet with a faculty or career advisor regarding placement for the Cooperative Education course.
◆	BMGT 1383 – Cooperative Education-Business Administration and Management, General	
TOTAL SEMESTER CREDIT HOURS: 6		
MC	SEMESTER 3	ACTION ITEMS
◆	HRPO 2307 – Organizational Behavior	<input type="checkbox"/> Meet with a faculty or career advisor regarding placement for the Cooperative Education course. <input type="checkbox"/> Meet with a career advisor or coach for assistance in preparing for job search.
◆	BMGT 2382 – Cooperative Education-Business Administration and Management, General	
◆	MATH Elective ^{iv, v} (core course)	
TOTAL SEMESTER CREDIT HOURS: 9		
MC	SEMESTER 4	ACTION ITEMS
◆	BMGT 2303 – Problem Solving and Decision Making	<input type="checkbox"/> Meet with your advisor to apply for the Management (MC) Certificate Completion
◆	BMGT 2383 – Cooperative Education-Business Administration and Management, General	
TOTAL SEMESTER CREDIT HOURS: 6		
CERTIFICATE MINIMUM: 30 SEMESTER CREDIT HOURS PATHWAY TOTAL: 30 SEMESTER CREDIT HOURS		

THIS PATHWAY WAS LAST UPDATED ON AUGUST 1, 2019

ⁱ Degree plans may change in later catalogs. You may use this pathway if you entered one of the seven colleges on or before this date.

ⁱⁱ Students must earn at least 25% of the credit hours required for graduation through instruction by the DCCCD college awarding the certificate.

ⁱⁱⁱ This is not an official degree plan. For official certificate requirements, [click here](#).

^{iv} You must earn a grade of "C" or better in ENGL 1301 and selected Math elective.

^v There are several options to fulfill this requirement. See your academic advisor for a specific list.