



Dallas County Community College District

Office of the Chancellor

TO: DCCCD Board of Trustees

FROM: Wright Lassiter

DATE: August 25, 2006

RE: Special Board Meeting August 29, 2006, 701 Elm Street, Board Room, at 3:30 p.m.

Public Hearing

The special meeting of the Board will open with a public hearing on the 2006-2007 proposed tax rate. Upon adjournment of the public hearing, the special meeting will convene.

The **Financial Report** section contains one item. This item recommends approval of an agreement with the Dallas Black Chamber of Commerce, Greater Dallas Asian American Chamber of Commerce, and Greater Dallas Hispanic Chamber of Commerce to increase contracting efforts and business development of minority and women-owned businesses for DCCCD.

The **Informative Report** section contains one item. This report provides a summary of information on the increased revenues and proposed uses of the maintenance and operations tax rate revenues for 2006-07.

Executive Session

If desired, the Board may also adjourn to Executive Session to discuss matters covered in the agenda posting.

Please call me if you have any questions about the agenda. I look forward to seeing you at the Special Board meeting on August 29, 2006.

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, August 29, 2006

3:30 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Public Hearing on Tax Increase for Fiscal Year 2006-07
- III. Adjournment of Public Hearing
- IV. Citizens Desiring to Address the Board Regarding Agenda Items
- V. Financial Report
 1. Approval of Agreement with Dallas Black Chamber of Commerce, Greater Dallas Asian American Chamber of Commerce, and Greater Dallas Hispanic Chamber of Commerce
- VI. Informative Report
 2. Summary of Increased Revenues for 2006-2007
- VII. Questions/Comments from the Board and Chancellor
- VIII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

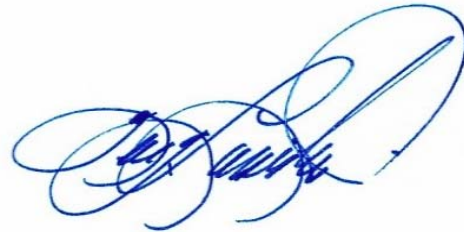
As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

- IX. Adjournment of Special Meeting

**CERTIFICATION OF POSTING OF NOTICE AUGUST 29, 2006
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 24th day of August, 2006 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 24th day of August, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES**

PUBLIC HEARING ON TAX INCREASE FOR FISCAL YEAR 2006-07

**R.L. THORNTON, JR. ADMINISTRATION BUILDING
701 ELM STREET
BOARD ROOM (4th FLOOR)
DALLAS, TX 75202**

**TUESDAY, AUGUST 29, 2006
3:30 P.M.**

The Board will hold a public hearing in accordance with the budget and tax calendar previously adopted by the Board. The purpose of the hearing is to consider the property rate proposed for fiscal year 2006-2007. It is proposed that the maintenance and operations tax rate in the current fiscal year remain at \$0.0778 per \$100 valuation.

FINANCIAL REPORT NO. 1

Approval of Agreement with Dallas Black Chamber of Commerce,
Greater Dallas Asian American Chamber of Commerce, and Greater
Dallas Hispanic Chamber of Commerce

It is recommended that authorization be given to approve an agreement with Dallas Black Chamber of Commerce, Greater Dallas Asian American Chamber of Commerce, and Greater Dallas Hispanic Chamber of Commerce in an amount not to exceed \$210,000 for the period September 1, 2006 through August 31, 2007, to increase contracting efforts and business development of minority and women-owned businesses for DCCCD. The agreement may be extended on a year by year basis as mutually agreed by the governing bodies.

I. Board Date: 08/29/2006

II. Agenda Item Title: Approval of Agreement with Dallas Black Chamber of Commerce, Greater Dallas Asian American Chamber of Commerce, and Greater Dallas Hispanic Chamber of Commerce

III. Background:

This agreement establishes the terms, conditions and consideration under which the Chambers will endeavor to increase participation of minority and women-owned companies ("M/WBEs") in the business affairs of the District.

The governing bodies of the District and the Chambers mutually agreed in writing that after the initial term of November 2, 2005 through August 31, 2006, the Agreement may be extended on a year by year basis, September 1 – August 31.

This recommendation has undergone the following administrative review:

- An assessment from the director of purchasing that this work was not suited to solicitation of formal bids or quotes;
- Assurance from the chief business officer, Christa Slejko, interim vice chancellor of business affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Wright Lassiter, chancellor.

IV. Analysis:

Paragraph III. Contract Amount and Payment of the agreement provides the following: *The District shall, on a monthly basis, pay each Chamber five thousand eight-hundred thirty-three dollars and thirty-three cents per month (\$5,833.33) for a total of \$70,000 each per year. Payment to each Chamber shall be conditional upon the submission of each Chamber's monthly status report, invoice and supporting documentation. The District may withhold payment until the contract requirements have been fulfilled.*

Financial resources for this agreement are budgeted in other contracted services account #22321 in division #11-11-102346.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

INFORMATIVE REPORT NO. 2

Summary of Increased Revenues for 2006-07

Contingent on approval by the Board September 5, 2006, of a maintenance and operations (M&O) tax rate of \$0.0778, revenues will be \$4,005,318 more than projected when the administration presented the proposed 2006-07 budget to the Board on July 18, 2006. A summary of sources of increased revenues and proposed uses is attached.

I. Board Date: 08/29/2006

II. Agenda Item Title: Summary of Increased Revenues for 2006-07

III. Background:

Administration presented the proposed 2006-07 budget to the Board on July 18, 2006. On July 25, 2006, the Dallas County Appraisal District provided DCCCD with the certified taxable appraised value. The certified taxable appraised value is higher than had been projected by administration.

IV. Analysis:

When the proposed M&O tax rate of \$0.0778 is applied to the certified value, the result is \$4,005,318 more than had been originally projected and discussed with the Board on July 18. Administration proposes to apply the additional \$4 million to debt service and building and physical plant maintenance.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 8609-7752

Dallas County Community College District Increased Tax and Other New Revenues 2006-07

2006-2007		2006-2007	
Projected tax and other new revenue (July 18, 2006 work session)		Increased tax revenue beyond projection (Dallas County Certified Tax Rolls-July 25, 2006)	
<u>Revenue</u>		<u>Revenue</u>	
4.2% growth in tax base	\$4,520,000		\$4,005,318
2% increase in enrollment	\$945,000		
\$3/6/9 Credit hr tuition increase (Spring 2007)	\$1,888,800		
Investment Revenue	\$441,140		
<u>Proposed Expenditures</u>		<u>Proposed Use of Additional Tax Revenue</u>	
Salary and benefits	\$5,818,750	Use additional revenue for debt service rather than utilizing fund balance.	\$2,005,318
0.25% Set aside for salary schedule changes	\$415,625		
Funds to supplement formula for colleges	\$1,760,565	Use additional revenue for building and physical plant maintenance.	\$2,000,000